APPENDICES NUMBER A-E HAVE BEEN

OMITTED FROM THIS FICHE BECAUSE IT IS

OF POOR REPRODUCTIVE QUALITY

L'APPENDICES NUMÉRO A-E A ÉTÉ

OMIS DE CETTE FICHE ÉTANT DONNÉ SA

PIÈTRE QUALITÉ DE REPRODUCTION

Manitoba

Manitoba Disaster Assistance Board

Flood Assistance Program in the Dauphin — Swan River Area

1983

Final Report

MANITOBA

MANITOBA DISASTER ASSISTANCE BOARD

FLOOD ASSISTANCE PROGRAM

IN THE

DAUPHIN - SWAN RIVER AREA

1983

FINAL REPORT

MANITOBA DISASTER ASSISTANCE BOARD

FINAL REPORT ON

THE 1983 FLOOD ASSISTANCE PROGRAM IN THE

DAUPHIN - SWAN RIVER AREA

INDEX

PREFACE	PAGE
LETTER TO THE MINISTER	i
FORWARD	ii
ACKNOWLEDGEMENTS	iii
SECTION 1. CAUSES, EFFECT, AND PROBLEMS ASSOCIATED WITH THE 1983 SPRING FLOOD IN THE DAUPHIN - SWAN RIVER AREA	1
SECTION 2. ORDERS-IN-COUNCIL	2
A. Establishment of the Manitoba Disaster Assistance Board	2
B. Appointment of the Board Members	2
C. The Flood Assistance Program	2
SECTION 3. POLICIES AND PROCEDURES	4
SECTION 4. INDEPENDENT APPEAL BOARD	7
SECTION 5. STATISTICAL SUMMARY OF THE 1983 SPRING FLOOD PROGRAM	10
A. Number of Claims Received From Each Local Government (Private Sector)	10
B. Summary of Individuals Who Received Financial Assistance For Private Sector Damages	11
C. Summary of Municipalities and Local Government Districts Which Received Financial Assistance For Public Sector Damages	12

PAGE

SECTION 6. CONCLUSION 13

APPENDIX A. Order-in-Council 759/81

APPENDIX B. Order-in-Council 686/83

APPENDIX C. Order-in-Council 428/84

APPENDIX D. Order-in-Council 687/83 and Order-in-Council 593/85

APPENDIX E. Order-in-Council 688/83

APPENDIX F. News Release on the 1983 Flood Assistance Program

APPENDIX G. Letter from the Honourable John S. Plohman, Minister of Government Services, to all the Flooded Areas

APPENDIX H. Forms Used to Administer the 1983 Flood Assistance Program

APPENDIX I. Appeal Procedures of the Manitoba Disaster Assistance Board

Manitoba

Government Services

Manitoba Disaster
Assistance Board

207 Donald Street
Winnipeg, Manitoba, CANADA
R3C 1M5

(204) 945-3050

March 16, 1987

The Honourable Harry Harapiak
Minister of Government Services
Room 228 Legislative Building
Winnipeg, Manitoba
R3C 0V8

Dear Mr. Minister:

We wish to advise that the Manitoba Disaster Assistance Board, established by Order-in-Council 759, dated August 19, 1981 and amended by Orders-in-Council 686, dated June 22, 1983 and 428, dated April 11, 1984, has completed the work assigned to it under Orders-in-Council 687 and 688, dated June 22, 1983 regarding the Flood Assistance Program for the Dauphin - Swan River area. We, therefore, now submit a final report of the Board's activities and findings under this program.

We are grateful for the privilege of being of service to the residents of Manitoba.

Yours truly,

Joseph Masi, Secretary

Albert St. Hilaire, Chairman

G. Willis Ayers, Vice-Chairman

Rudy A. Regehr, Board Member

FORWARD

The flooding which struck the Dauphin - Swan River area in late April and early May of 1983 caused severe hardship to those municipalities and Manitobans.

Efforts were made by many of the residents and municipal officials to clean the damages and also repair the homes, barns, erosion of farmland, and municipal structures.

The Manitoba Government announced a Flood Assistance Program to financially assist those individuals and municipalities suffering damages.

In the pages that follow, the details of this program are outlined as well as the activities and findings of the Manitoba Disaster Assistance Board.

ACKNOWLEDGEMENTS

The Board wishes to express its appreciation to the Government of Manitoba for providing financial assistance to resolve the problems which arose from the flooding. Particular thanks should go to the Honourable John S. Plohman, former Minister of Government Services, and his staff, all of whom provided the Board with information and other material aid to ensure the program was a success.

The Board would also like to thank the staff in the Engineering and Construction Branch of the Department of Natural Resources for their very capable assistance in helping the Board with the inspection and evaluation of the damages incurred by the municipalities.

The Board also thanks its staff for the diligent and conscientious manner in which the business of the Board was conducted.

The Board is grateful to the Municipal Officials of the affected areas, the News Media, and finally the public whom we were privileged to serve.

SECTION I

CAUSES, EFFECT, AND PROBLEMS ASSOCIATED WITH THE 1983 SPRING FLOOD IN THE DAUPHIN - SWAN RIVER AREA

There were a number of causes associated with the flooding in the spring of 1983 in the Dauphin - Swan River area.

Firstly, there was a long period of intense cold which prevented melting and resulted in a continuous accumulation of winter snowfall.

Secondly, below normal temperatures in early April resulted in a late and sudden thaw throughout the area.

Thirdly, there was above normal precipitation during the first two weeks of May.

The effect of the flooding was that extensive losses and damages were experienced, particularly by the residents in the Dauphin and Swan River area. Other areas also affected included Ethelbert, Gilbert Plains, Grandview, Minitonas, Mossey River, Ochre River, Ste. Rose, Lawrence, and McCreary. These losses and damages included buildings, grain, hay, livestock, gully erosion, and many other moveable items such as food, tools, etc. Municipal damages included roads, culverts, bridges, and sewer and water services.

Some of the problems experienced by the residents included, farmers not being able to seed crops at the appropriate time due to having a great deal of water on the land, resulting in a delayed harvest.

Secondly, livestock were forced to find other pastures.

Finally, efforts to save grain, livestock, and personal belongings created a great physical and economic strain on the residents of the area.

Government assistance was effective in relieving, to some degree, the physical, mental and financial tensions experienced by many of the residents.

SECTION 2

ORDERS-IN-COUNCIL

A. Establishment of the Manitoba Disaster Assistance Board (Appendix A)

The Manitoba Disaster Assistance Board was established under Order-in-Council No. 759/81. It is responsible for: communicating government policy on disaster assistance; making decisions concerning payments in response to disaster assistance claims; and investigating and reporting to the Minister on disaster assistance matters. The Board provides a readily activated mechanism for dealing with damage related matters referred to it as a result of natural or human-made disasters.

B. Appointment of the Board Members (Appendix B and C)

Order-in-Council 686/83 appointed Mr. Albert St. Hilaire as a member and Chairman and Mr. Willis Ayers as a member and Vice-Chairman of the Manitoba Disaster Assistance Board. Order-in-Council 428/84 appointed Mr. Rudy Regehr as the third Board member. These two Orders-in-Council outlined the powers and remuneration of the members of the Board.

C. The Flood Assistance Program - (Appendix D and Appendix E)

Order-in-Council 687/83 contained the Terms of Reference and Limits of Compensation of the Flood Assistance Program for individuals and businesses affected by the late April and early May flooding. The assistance was in the form of an ex-gratia cash grant of up to 75% of approved costs, after a $250.00 deductible, to a maximum of $30,000.00. Financial assistance was provided

to help defray the costs of damage to buildings, residential dwellings, business establishments, farmlands suffering erosion and personal out-of-pocket expenses. This program was administered by the Manitoba Disaster Assistance Board.

Order-in-Council 688/83 contained the Terms of Reference and Limits of Compensation for assistance to the municipalities which were affected by late April and early May of 1983 flood. The assistance was in the form of a cash grant to the municipalities for damages to municipal drains, bridges, roads, sewer and water services, and public recreational facilities. The assistance was based on the following fomula:

Municipal Per Capita Eligible Cost	Provincial Share	Municipal Share
$0.00 to $1.00	0%	100%
$1.01 to $3.00	50%	50%
$3.01 to $5.00	75%	25%
$5.01 plus	90%	10%

This program was also administered by the Manitoba Disaster Assistance Board in concert with the Engineering and Construction Branch in the Department of Natural Resources.

SECTION 3

POLICIES AND PROCEDURES

On June 27, 1983, the Honourable John S. Plohman, Minister of Government Services, announced the Flood Assistance Program. A copy of the News Release announcing this program to the public is enclosed under Appendix F. On July 5, 1983, the Honourable John S. Plohman sent a letter to all the affected towns, villages, and municipalities that incurred flood damages, informing them of the financial assistance, and enclosing the applications to be used by individuals when applying for assistance to the Board. A copy of this letter is enclosed under Appendix G.

After this letter was sent to the various communities, application forms began arriving in the Board's office. These application forms were segregated into the basic areas of the province, coded, stamped numerically and recorded on index cards arranged alphabetically. File folders were then prepared for each applicant. Registered ownership was checked and photocopies made of each application. These files were passed to the Secretary to the Board, and he delegated them to the various inspectors, who were hired to inspect the damages.

Upon completion of the inspection, the files were returned to the Secretary to the Board and passed to the evaluating staff. Assessment of damages and losses were then calculated, based on the Board's compensation guidelines, totalled and passed to the Board's auditors for checking to ensure the correctness of the arithmetic and the amounts were within the compensation limits set out in Order-in-Council 687/83. The files were then handed to the Secretary for his scrutiny and approval and a member of the Board was required to sign this approval.

Following the audit approval, award letters were prepared and signed by a Board member along with the Secretary. The award letters were then mailed to the applicants. In situations where the assessment of structural damages amounted to less than $2,000.00, referred to as "A" Awards, a cheque voucher was prepared, checked by the auditor, and sent to the Department of Finance with the award letter. This procedure also applied to awards granted for moveable objects and personal effects, except that no limitation was placed on the amount of the award letter or voucher, provided the amount was within the limits approved by the Order-in-Council.

Each award letter had a number and these numbers were listed on the index cards in the appropriate space. The files were then placed in completed file drawers in numeric order for future reference.

Structural damages amounting to over $2,000.00, referred to as "B" Awards, were handled in a somewhat different manner in that no voucher was made at the time of the award letter. In these cases the original bills were required to be submitted by the applicant. From these bills, a cheque requisition form was prepared, handed to an inspector, whose task was to visit the property and confirm the repairs had been completed. Both the applicant and inspector signed statements on this form that the work was satisfactorily completed. These forms were then returned to the office, inserted in the file, checked and signed by the Secretary, along with a Board member. A further audit was conducted and a cheque voucher made up. After appropriate signatures were affixed to the voucher, a final check was made by the Board's auditors. The vouchers were sent to the provincial audit office for approval and processing of the cheque.

The same procedure, as outlined with Award "B", was used for all those awards that included farmland erosion in them, except that the amount of the award was not taken into account. All erosion claims had to be reinspected before payment was made to the claimant.

In a few of the situations, appeals were made by the applicants or evidence of additional costs were received. These were reviewed carefully by the Board, and if justified, supplements were awarded. A list of all the forms used to administer the Flood Assistance Program is enclosed in this report under Appendix H.

The final items that the Board had to establish were the deadlines for receiving applications and for completing repairs. After consideration by the Board, a deadline of October 15, 1983 was established as the last date on which the Board could accept applications for assistance, and November 30, 1984 was established as the final date for completing repairs to homes and farmland erosion.

The public sector (municipal damages) was administered jointly between the Manitoba Disaster Assistance Board and the Engineering and Construction Branch of the Department of Natural Resources.

The Manitoba Disaster Assistance Board collected all of the claims from the municipalities for their damages and forwarded them to the Engineering and Construction Branch of the Department of Natural Resources for inspection and evaluation.

Under normal circumstances, the policy states that the inspection team should consist of a representative of the Engineering and Construction Branch, a representative of the Department of Highways, a representative of the Manitoba Disaster Assistance Board, and a representative from the affected municipality. However, in the case of the 1983 Flood Assistance Program, the Manitoba Disaster Assistance Board was minimally involved in the initial

inspection. The reason for this was because the Chairman and Vice-Chairman of the Board were appointed to the Board on June 22, 1983 and the initial inspections were almost complete. However, the Board was involved in the final inspections of public sector repairs.

Subsequent to the inspection, the municipality was authorized to proceed with approved repair and restoration works and submit their receipts and bills to the Director of the Engineering and Construction Branch for processing.

The Engineering and Construction Branch reviewed these receipts and bills to ensure they were allowed under the Terms of Reference and Limits of Compensation of Order-in-Council 688/83, and subsequent to a final inspection the municipality was paid a cash grant for their damages by the Department of Natural Resources.

SECTION 4

INDEPENDENT APPEAL BOARD

There were 184 private claims compensated by the Board under this program. With the exception of two, these claims were settled satisfactorily at the Board level. The following information will explain the two exceptions.

Don and Barry Mullin each submitted separate applications for assistance to the Board for erosion damages suffered as a result of flooding to their land in the spring of 1983. Don Mullin was applying for compensation for a quarter section of land and Barry Mullin was applying for compensation for two quarter sections of land.

The Board compensated Barry Mullin $6,358.49 for his damages. In addition, as a result of his appeal, the Board awarded him an additional $1,035.00 for a total award of $7,393.49. In the case of Mr. Don Mullin, the Board awarded him $4,265.22. At his appeal, the Board could not justify a further supplement and his appeal was denied.

After using their full appeal privileges involving the Board, both Don and Barry Mullin were still not satisfied with the compensation they received from the Board.

After considerable efforts by the Mullins and their legal counsel, Mr. Sanderson, the Minister of Government Services, the Honourable John S. Plohman, established an Independent Appeal Board to examine the Mullins' claims. The Appeal Board may be established by the Minister of Government Services after the full appeal process involving the Board has been exhausted. A copy of the appeal process from the Provincial Guidelines is enclosed under Appendix I.

The Independent Appeal Board consisted of Mr. Gerald Forrest, Deputy Minister of Municipal Affairs, as Chairman, Mr. Nick Carter, Deputy Minister of Natural Resources, and Mr. Boris Hryhorczuk, Deputy Minister of Highways,

After reviewing all of the evidence, and calling numerous witnesses, on September 19, 1986 the appeal Board submitted their report to the Minister of Government Services.

The Board ruled that the Manitoba Disaster Assistance Board grant Mr. Barry Mullin an additional payment of $1,382.39 and Mr. Don Mullin an additional payment of $4,052.28.

Upon receiving the report from the Minister of Government Services, the Manitoba Disaster Assistance Board complied with the ruling of the Appeal Board and made the necessary payments to the Mullins.

SECTION 5

STATISTICAL SUMMARY OF THE 1983 SPRING FLOOD PROGRAM

A. Number of Claims Received from each Local Government (Private Sector)

L.G.D. of Alonsa	2
Village of Benito	64
R.M. of Dauphin	1
R.M. of Ethelbert	32
R.M. of Gilbert Plains	59
R.M. of Grandview	14
R.M. of Hillsburg	1
R.M. of Lawrence	10
R.M. of McCreary	1
R.M. of Minitonas	14
R.M. of Mossey River	7
L.G.D. of Mountain	56
R.M. of Ochre River	1
R.M. of Ste. Rose	4
R.M. of Shell River	2
R.M. of Swan River	30
Total	298

B. Summary of Individuals who Received Financial Assistance for Private Sector Damages

The following is a summary of all the claims submitted to the Manitoba Disaster Assistance Board for the late April and early May 1983 Flood Assistance Program in the Dauphin and Swan River area.

Total Claims Received by the Board		298
Completed Claims	186 - 2 (Combined Files) =	184
- Progress Payments	29	
- Appeal Cases	3 (2 Beyond the Board)	
No Claims		112

Compensation Costs

	Number of Claims	Amount of Compensation
Award A - Under $2,000	92	$ 85,853.39
Award B - Over $2,000	92	796,373.79
Total	184	$882,227.18

Total Amount Paid for Moveable Objects & Personal Effects	$ 30,876.27
Total Amount Paid for Structural Damages	15,365.87
Total Amount Paid for Farmland Erosion Damages	835,985.04
Total	$882,227.18
Average Amount of Compensation Per Claim	$ 4,794.71

Administration Costs - $327,432.59

NOTE: These costs include all of the administration costs for the 1984 Ice Storm Assistance Program and part of the 1984 City of Winnipeg Basement Flooding Assistance Program.

C. **Summary of Municipalities and Local Government Districts which Received Financial Assistance for Public Sector Damages**

R.M. /L.G.D.	POPULATION	APPROVED PAYMENTS TOTAL
R.M. of Dauphin	2,943	$ 17,031.47
R.M. of Ethelbert	767	14,122.58
R.M. of Gilbert Plains	1,377	15,983.92
R.M. of Grandview	1,267	24,715.31
R.M. of Lawrence	866	3,381.02
R.M. of Minitonas	1,369	17,892.97
R.M. of Mossey River	1,061	12,978.06
R.M. of Ste. Rose	1,146	437.89
R.M. of Swan River	3,273	22,795.19
L.G.D. of Mountain	2,621	19,196.25
Total	16,690	$148,534.66

SECTION 6

CONCLUSION

The Board is satisfied that the Flood Assistance Program was administered according to the Terms of Reference and Limits of Compensation in the Orders-in-Council referred to the Manitoba Disaster Assistance Board by the Lieutenant Governor-in-Council.

The Board wishes to express its commitment to continue to serve the Government of Manitoba whenever disaster assistance programs are referred to the Board for administration and implementation. It is only with the full cooperation of all people involved that the residents of Manitoba can continue to receive assistance in times of disasters. The Board pledges itself to that cooperation.

APPENDIX "F"

NEWS RELEASE ON

THE 1983 FLOOD ASSISTANCE PROGRAM

MANITOBA
INFORMATION SERVICES BRANCH
ROOM 29, LEGISLATIVE BUILDING
WINNIPEG, MANITOBA R3C 0V8
PHONE: (204) 944-3746

DATE: June 27, 1983

NEWS SERVICE

DAUPHIN-SWAN RIVER AREA
FLOOD ASSISTANCE ON WAY

- - -

Plohman Outlines Aid
Covering Spring Damage

Government Services Minister John Plohman has announced that the provincial government will provide financial assistance to individuals and municipalities in the Dauphin-Swan River Area that suffered damages due to flooding in the spring of 1983.

The assistance to individuals and municipalities is based on the following formulas:

. For individuals -- assistance will be allowed in respect of flood damage to residential dwellings, farm buildings, business establishments, farm lands and personal out of pocket expenses. The total amount of assistance allowed in respect of all individual losses will be subject to a $250 deductible with the province paying 75 per cent of the remaining approved costs to a maximum of $30,000.

. For municipalities -- the province will pay 50 per cent of municipal damage and losses if the municipal per capita eligible cost is over one dollar but not more than three dollars. The province will pay 75 per cent if the municipal per capita eligible cost is over three dollars and not more than 5 dollars and the province will pay 90 per cent of the per capita eligible cost over five dollars.

Although final costs have not been assessed, it is expected that provincial assistance to the municipalities and individuals will be substantial, running to hundreds of thousands of dollars, Mr. Plohman said.

"The Manitoba Disaster Assistance Board has been asked to determine flood compensation to individuals who suffered damages due to flooding as allowed under the Disaster Assistance Program," said the minister.

The minister also noted that most of the flood damage to individuals will involve damage to buildings, grain, hay, livestock and gully erosion.

"Assistance to municipalities will help cover costs incurred in municipal dyking, drains, roads, bridges, public buildings, sewer and water services and public recreational facilities," said Mr. Plohman.

Rural municipalities which may be eligible to receive assistance include, among others: Dauphin, Ethelbert, Gilbert Plains, and Grandview, Lawrence, McCreary, Minitonas, Mossey River, Ochre River, Ste. Rose and Swan River, along with the village of Gilbert Plains and the Local Government District of Mountain.

-more-

"Although most municipalities involved have already submitted preliminary lists of flood fighting and restoration costs, we have asked the remaining municipalities to submit a list of their final costs as soon as possible," said the minister.

An inspection team consisting of representatives from the Engineering and Construction Branch (Department of Natural Resources), Department of Highways, Manitoba Disaster Assistance Board and the municipality affected will carry out the inspections of flood damage.

The designated rivers and streams of the Dauphin-Swan River area in which flooding occurred included: Turtle River, Ochre River, Vermillion River, Wilson River, Mink River, Roaring River, Swan River, Woody River, Valley River, Fork River, Garland River, Pine River, Sclater River, Duck River, Lobstick Creek, Edwards Creek, Ruby River, Favell Creek, Sinclair River and the Hamlin Drain.

-30-

APPENDIX "G"

LETTER FROM THE HONOURABLE JOHN S. PLOHMAN

MINISTER OF GOVERNMENT SERVICES

TO ALL THE FLOODED AREAS

MANITOBA
MINISTER OF GOVERNMENT SERVICES
WINNIPEG
R3C 0V8

141 Legislative Building
Telephone: 944-2979

July 5, 1983

Dear :

I am pleased to inform you and your council that the Government of Manitoba will provide financial assistance to individuals and municipalities in your area for damages suffered due to flooding in the spring of 1983.

I am enclosing information on both the private sector program as well as the municipal assistance program.

Please contact the Department of Natural Resources, Engineering and Construction Branch, by July 22nd with an up-to-date estimate of damage incurred by your municipality. Mr. Bill Newton, Director, or Mr. Jim Conway can be reached at 944-7484.

Representatives from the Disaster Assistance Board will be contacting you with additional information on the program in the near future. In the meantime, I am also enclosing forms that can be distributed to individuals who could qualify for the private sector program. Additional forms can be obtained from the Disaster Assistance Board.

Sincerely,

John S. Plohman
Minister

Enclosures:

APPENDIX "H"

FORMS USED TO ADMINISTER

THE 1983 FLOOD ASSISTANCE PROGRAM

Manitoba Disaster Assistance Board
204 — 379 Broadway, Winnipeg, Manitoba R3C 0V4
Telephone 944-3050

Area

Application for Assistance Re Losses and Damages

Buildings, Moveable Objects, Personal Effects, Other Out-of-Pocket Expenses and Erosion of Farm Lands

Careful completion of this form will greatly assist in early assessment and payment of your claim.

Name of Applicant _____ Telephone _____

Postal Address _____

_____

Legal Property Description _____ Tax Roll No. _____

Do you have insurance to cover any of your losses? Yes ☐ ☐

Receipts and invoices for all out-of-pocket expenses must be attached.

Size of Family	Male	Female
Adults (age 15 and over)		
Children (under age 15)		

Structural Damage to Buildings

If due to Flooding — above basement floor _____ feet — above ground floor _____ feet

Depth of water in building:

Place X where applicable

- ☐ Residence
- ☐ Garage
- ☐ Barn or Stable
- ☐ Other Buildings
- ☐ Small Business
- ☐ Farmland Erosion

For the buildings in question I am legally authorized to make representation as:

- ☐ Registered owner clear title
- ☐ Registered owner subject to Mortgage
- ☐ Registered owner under Agreement of Sale
- ☐ Tenant and agent of the owner, or
- ☐ Non-tenant agent of the owner.

If applicant is not the owner give name and address of owner.

Name _____ P.O. Address _____

Moveable Objects, Personal Effects, Out-of-Pocket Expenses and Details of Erosion

Quantity	Article	Original Cost	Year of Purchase
	If more space is required use reverse side or attach separate sheet.		

Note: Retain all items listed above for inspection by Board Inspector, Agricultural Representative, Health Officer or Veterinarian.

DECLARATION

1. I certify that the above statements represent a true and correct listing of expenses and/or losses incurred by me.
2. I understand that any amount awarded as partial reimbursement of expenses incurred by me as a result of the disaster is a grant from Government.

Signature of Applicant _____ Date _____

MD-1000

Manitoba Disaster Assistance Board

Name _____ Dauphin 83

Address _____

_____ Postal Code _____

Date Application Received _____

Award Number _____

Remarks _____

_____

_____

MG-6480 (Rev. 84)

Manitoba Disaster Assistance Board

Name _____ Dauphin 83

Address _____

_____ Postal Code _____

Date Application Received _____

Award Number _____

Remarks _____

_____

_____

MG-6480 (Rev. 84)

Manitoba Disaster Assistance Board

204 - 379 Broadway, Winnipeg, Manitoba R3C 0V4

Name of Applicant _____ Telephone No. _____

Postal Address _____

Legal Property Description (Section or Lot No.) _____

Water Levels _____

Cat.	Item	Cost	Award
		Sub Total	
		TOTAL	

Inspection Date _____ Inspector's Signature _____

MG-8434

Dwelling Damage Schedule

OWNER _____ ADDRESS _____

Legal Description of Property _____

Owner Occupied _____ Tenant Occupied _____ House Dimensions

TYPE OF HOUSE: Bungalow _____ 1½ Storey _____ 2 Storey _____ Age of Building _____ Estimated Value B.F. $ _____

TYPE OF FOUNDATION: Concrete _____ Stone _____ Wood Posts _____ Slab _____

HOUSE CONSTRUCTION: Frame _____ Masonry _____

WATER LEVEL: Above basement floor _____ Height _____ ft. Above 1st. floor _____ Height _____ ft.

IF ENCUMBERED: To Whom? _____ How much? $ _____

Description	Cost
B MENT Size Water Level	
MAIN FLOOR Size Water Level	
GARAGE OR SHED Size Water Level B.F.Value	

I HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THIS REPORT IS CORRECT:

TOTAL _____

Date of Inspection _____ Inspector _____

MG-8433

Manitoba Disaster Assistance Board

Basement Check Sheet

CLAIMANT _____

Basement Size _____ Water Level _____ Age _____

General Condition of Floor _____ Foundation _____

Room	Size	General Condition	Type of Floor (State if Raised)	WALLS – Insulated, Panelled, Papered, Painted	Age	Ceiling

FURNACE – Forced Air..... Gravity..... Hot Water..... Oil..... Gas..... Other.....

Submerged Furnace ..... Burner..... Fan Motor..... Stack Switch.....

Oil Tank Upset ..... Inside..... Outside.....

HOT WATER TANK – Gas..... Electric..... No. of Heaters..... No. of Thermostats.....

Glass Lined..... Standard..... Insulating Cover.....

Pressure System Submerged..... Sewer Pump Submerged..... Septic System..... Municipal Sewer..... Municipal Water.....

CISTERN – Size..... Inside Basement..... Outside Basement.....

Sump Pump Submerged..... Conventional..... Other.....

WELL FLOODED – Yes..... No..... Inside ..... Outside..... Dug..... Drilled.....

ELECTRIC PANEL – Submerged..... Fuse Type..... Breaker Type..... No. of Breakers.....

BASEMENT PUMP OUT – Charged..... Free.....

CONDITION OF STAIR – .....

Painted ..... Carpeted..... Treads..... Tiled..... Lino.....

LANDING – Flooded ..... Size..... Floor Covering.....

BUILT - IN CABINETS .....

COMMENTS & PLAN – _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Manitoba Disaster Assistance Board

204 - 379 Broadway, Winnipeg, Manitoba R3C 0T9

Telephone 944-3050

SOIL EROSION EVALUATION FORM

NAME _____ TELEPHONE _____

ADDRESS _____

LOCATION (ATTACHED FIELD DIAGRAM) _____

EROSION OCCURRED AS A RESULT OF 1983 SPRING RUNOFF - YES ____ NO ____ UNCERTAIN ____

IS THE ERODED LAND USED FOR AGRICULTURAL PURPOSES? YES ____ NO ____

HAS REPAIR WORK COMMENCED? YES ____ NO ____

SOURCE OF EROSION: (a) Drainage Channel ____

(b) Waterway ____

(c) Overland ____

GULLY DESCRIPTION: Length _____

Width _____

Depth _____

Volume of Soil Removed (yd^3) _____

RECOMMENDATION FOR GULLY STABILIZATION:

(a) Gully Can be Restored to Original Condition _____

(b) Gully to be Stabilized as a Grassed Waterway _____

(c) Gully Restoration Requires Installation of Engineering Structures _____

(d) Gully has been Restored _____

ADDITIONAL COMMENTS:

DATE OF INSPECTION:

INSPECTOR(S)

ATTACH SKETCH

Name _____ Date _____

Address _____

_____

Home Owners Labour for: _____

_____

Hours Spent: _____

Hourly Rate: _____

TOTAL _____

CLAIM _____

_____

Signature

MANITOBA DISASTER ASSISTANCE BOARD

INSPECTION REPORT

RE: REPAIR OF EROSION OF AGRICULTURAL PROPERTY DUE TO FLOODING IN 1983.

Name _____ Telephone No. _____

Address _____

Legal Description of Damaged Area _____

_____

_____

Approximate Dimensions of Erosion

Length _____ Width _____ Depth _____

Is the Eroded land used for agricultural purposes? Yes _____ No _____

Has repair work commenced? Yes _____ No _____

_____
INSPECTOR'S SIGNATURE

_____
DATE

ATTACH SKETCH.

MG-11482

SOIL EROSION COMPLETION CERTIFICATE

I hereby certify that the soil erosion claimed by me for the year 1983 has been completely restored to my satisfaction.

Legal Description of Repaired Land _____

Owner/Agent _____

Inspector _____

Date _____

Please complete this certification and return to the Manitoba Disaster Assistance Board, 207 Donald Street, Winnipeg, Manitoba R3C 1M5.

AWARD NO. A 117

Manitoba Disaster Assistance Board

204 — 379 Broadway, Winnipeg, Manitoba R3C 0T9

MEMBERS:
Albert St. Hilaire, Chairman
Willis Ayers, Vice-Chairman
Kenneth M. Rothwell, Secretary

Telephone: 944-3050

Re: _____

With reference to your application for assistance in the repair of damage caused by flooding of the designated rivers and areas, during the spring of 1983, to the property described above, we wish to inform you that your application has now been considered by the Board.

The decision of the Board is to award you the following ex-gratia payment to cover the repair of flood damage to the above described property

$	for Structural Damages
$	for Moveable Objects, Personal Effects, Hay, Grain etc.
$	Farmland Erosion
$	

This award is being made on the understanding that the money will be applied towards repair of the above. If deemed to be required a final inspection will be undertaken prior to a cheque being issued.

Yours very truly,

Albert St. Hilaire
Chairman

K.M. Rothwell
Secretary

Original — White to Claimant; Second Copy — Green to Finance Department; Third Copy — Canary to Accounting; Fourth Copy — Pink to Voucher File; Fifth Copy — Goldenrod to Claim File.

MG-6483

AWARD NO. B 004

Manitoba Disaster Assistance Board

204 — 379 Broadway, Winnipeg, Manitoba R3C 0T9

MEMBERS:
Albert St. Hilaire, Chairman
Willis Ayers, Vice-Chairman
Kenneth M. Rothwell, Secretary

Telephone: 944-3050

Re: _____

With reference to your application for assistance in the repair of damage caused by flooding of the designated rivers and areas during the spring of 1983, to the property described above, we wish to inform you that your application has now been considered by the Board.

The Board has instructed that a credit in the amount of $ be established to cover the cost of flood damages to the referenced property. This credit covers the costs of repairs as follows:

$	for Structural Damages
$	for Moveable Objects, Personal Effects, Hay, Grain etc.
$ _____	Farmland Erosion
$ _____	

Ex-gratia payments, not exceeding the amount shown above, will be made subject to the following requirements being met:

1. Receipt by the Board of all invoices for materials and labour, supporting to amount of the above award.

2. Receipt by the Board of a report from an employee of the Board, indicatingthat an inspection of all property has been carried out and confirming that repairs have been completed in a satisfactory manner.

Payment will be made in the form of cheques, made payable to the owner of the property or jointly to the owner and supplier or contractor.

We wish to remind you that awards are made to assist in restoring to their pre-flood condition, the properties damaged by flood water.

It is the responsibility of the owner to restore his property to its pre-flood condition and to make his own contracting arrangements, keeping in mind the amount of the approved award.

Yours very truly,

Albert St. Hilaire
Chairman

K.M. Rothwell
Secretary

Original — White to Claimant; Second Copy — Canary to Accounting; Third Copy — Pink to Claim File.

MG-6454

Cheque Requisition

Manitoba Government Services
Manitoba Disaster Assistance Board

207 Donald St.
Winnipeg, Manitoba
R3C 1M5

Award No.
Area

Claimant _____ Date Issued _____ 19 ____

Address _____

_____

MAXIMUM AUTHORIZED AWARD $ _____

To: PROVINCIAL TREASURER

Please prepare cheque(s) payable jointly to the undernoted supplier(s) and the claimant; and mail cheque(s) directly to claimant.

Name of Claimant	Name of Supplier	Cheque Amount

Approved by .....
Chief Inspector

Sub - Total	$
Previous Payment	$
TOTAL PAID	$

Payments will not be made until instructions hereunder have been complied with and certificates A & B have been duly completed.

A CERTIFICATE OF CLAIMANT

I hereby acknowledge the good delivery to me and satisfactory services performed for me by the supplier(s) for invoices attached.

Final Payment _____

Further Progress Payments Required _____

Date _____ _____

B CERTIFICATE OF INSPECTOR

I hereby certify that goods and services have been received by the claimant, that work has been completed and I recommend payments shown above.

Final Payment _____

Further Progress Payments Required _____

Date _____ _____

FOR BOARD USE ONLY

Authorized and approved for payment and is within the limits approved by Orders-in-Council

Secretary _____

Chairman _____

Audited by _____

Original – White to Finance Department; 2nd copy – Canary to Claim File; 3rd copy – Pink to Voucher File.

1 DATE

PAYMENT VOUCHER

Manitoba Finance

2 PAYMENT VOUCHER NO. 466197

3 MAKE CHEQUE PAYABLE TO:

4 FOR ACCOUNT OF:

NAME

ADDRESS

5 TOTALIZED ACCOUNT

6 SOCIAL INSURANCE NO

10 INVOICE DATE	10 INVOICE NUMBER	11 TYPE	12 AMOUNT PAYABLE	13 PARTICULARS

20 ACCOUNT NUMBER (DEPT., MAIN AND SUB ACCOUNT)	21 A/R	22 AMOUNT	23 EXPENDITURE OBJECT	24 REFERENCE	25 DEPARTMENTAL DISTRIBUTION PROGRAM	RESP CENTRE	ACTIVITY	SUB ACTIVITY	26 SHAREABILITY

FOR DEPARTMENTAL USE

30

NOT FOR DEPARTMENTAL USE

PROVINCIAL AUDITOR'S OFFICE EXAMINED BY:

Payment requisitioned in accordance with the requirements of The Financial Administration Act. Particularly, the undersigned certifies that goods or services have been received, the payment is in accordance with a contract therefor, that prices are as agreed and that funds are available within the account charged.

31 DEPUTY MINISTER OR AUTHORIZED SIGNING OFFICER

DISTRIBUTION PART 1 - Provincial Audit
Other Parts - See FAM 2D - 1.1

0 PS-1 R5

Manitoba Disaster Assistance Board

Name: _____ Week Ending: _____

Location	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.		TOTAL
ENTER TIME EACH DAY TOTAL								TOTAL

Employee Signature _____

Approved _____

MG-6441 (Rev. 84)

Name: _____ Week Ending: _____

	Lodging	Meals	Parking	Others(Specify)		Miles	Km. 21.8¢
Mon.							
Tues.							
Wed.							
Thurs.							
Fri.							
Sat.							
TOTAL							

_____ TOTAL $_____ _____

Employee Signature

_____ _____

Approved

BE SURE TO HAVE RECEIPTS

Positive Time Report

Manitoba

DEPARTMENT PAYROLL NO. _____

DEPARTMENT NO. _____ LOCATION _____

PAYROLL FOR _____

ONE TIME DEDUCTION ACTION CODES
54 1X DEBIT
55 1X CREDIT
56 1X STOP
57 1X INCOME TAX DEBIT

DEPT. OF FINANCE
PAYROLL NUMBER PT 04812
PAYCODE
1 [ ] HOURLY BASE 4 [ ] HOURLY AUTO
2 [ ] SALARY BASE 5 [ ] SALARY AUTO

EMPLOYEE NUMBER	EMPLOYEE NAME		PERIOD		PAY PERIOD NO	RANK UNIT	EMP CLASS	EARNINGS							WEEKS IN PERIOD	U.I.C.		1X DEDUCTIONS			ACCOUNTING DISTRIBUTION				REMARKS
	SURNAME	GIVEN NAME/INITIALS	FROM	TO				DOE NO	RATE CODE	RATE	TIME	CR	AMOUNT	CR		WEEK NO	WEEK 1 or 2	ACTION CODE	DOE NO	AMOUNT	DEPT	LOC	APPROPRIATION	UNION CODE	

APPENDIX "I"

APPEAL PROCEDURES OF

THE MANITOBA DISASTER ASSISTANCE BOARD

ANNEX "A"

MANITOBA DISASTER ASSISTANCE BOARD

PROCEDURE FOR APPEAL

The procedure on an appeal to the Board shall be as follows:

1. The applicant shall, within fifteen days from the date of receipt of notification of Disaster Financial Assistance approval, deliver or send by mail to the Secretary of the Manitoba Disaster Assistance Board, a written notice of appeal and the notice shall contain the grounds of any facts pertaining to the appeal.

2. The appeal is assigned to a Board Member for review and recommendation to the Board.

3. The Board Member may appoint an inspector to re-evaluate the damages claimed as eligible for financial assistance and to report there on.

4. The Board Member will present his recommendations, based on all information available to him, to the Board.

5. The Board shall determine the matter and notify the appellant accordingly.

6. Where the appellant is not satisfied with the decision of the Board, the Board may appoint a day, place and time to hear and review the information pertaining to the appeal, with the appellant.

7. The Minister of Government Services may appoint a committee to determine appeals from the decisions and findings of the Manitoba Disaster Assistance Board.